

Pastoral Council Meeting Minutes

March 20, 2017 6:30 p.m.
Notre Dame Parish Center

Members Present: Fr. Joe Giroux, Fr. Scott Belina, Deacon Bryan Bashaw, Pam Leduc, Gregory Paye, Malcolm Miner, Cathy Lane-Johnson, Linda Sprague, Mary Haas, Aimee LeRoy, Jennifer Champagne, Jeffrey Scharf, Andrew Duso

Members Excused: Judy Pelkey, Madonna Champagne

Members Absent: None

Others Present: Jason Ellis, Sally Tvrdik, Adeline Taro, Janet Casagrain, Mary Hart, Maureen Dumont, Nicholas Haas, Catherine Suprenant, Marie-Claire D'Arcy

1. **Opening Prayer:** Opening prayer was led by Fr. Joe.
2. **Review/Approval of Minutes:** The minutes of the January 16th meeting were reviewed. A motion was carried to accept the minutes by Greg Paye, seconded by Pam Leduc. All were in favor to approve the minutes.
3. **“The State of the Union”**
 - a. **Parish Liturgical Participation**
 - * Reviewed figures of attendance at masses, number of funerals, baptisms, and weddings
 - *Fr. Scott attested to his experience with baptisms and weddings in his 4 years as a priest
 - *Two trainings were held for new altar servers – no one attended
 - *A training was held for lectors – 2 people attended
 - *Stations of the Cross were held on a Friday evening – no one attended
 - b. **Parish Finances**
 - Year-to-date Profit & Loss**
 - *Reviewed summary of finances for July 2016 – March 2017 and July 2015 – March 2016
 - *Discussion ensued regarding these figures and shortcomings
 - Buildings & Grounds**
 - *Strongly leaning toward hiring an individual full time for plowing, cleaning, and cemetery maintenance
 - *Clean Sweep is currently handling these services. Their prices have risen dramatically. Andrew will be researching the reasons for the increase.

*Jeff LeRoy, a structural engineer, evaluated Notre Dame Church and found it to be structurally sound.

*An evaluation was done of the stained glass windows in Notre Dame. It will cost \$50,000 to restore them. The windows in St. John Bosco need significant repairs.

*A new roof is needed on Notre Dame Church and rectory after the last wind storm.

Sale of Properties

*A letter to Bishop LaValley, with regard to this topic, will be sent this week

c. Christian Formation

Director

*Catherine will be leaving in May to pursue another career opportunity

*Fr. Joe and Catherine are working on setting a date to meet with Jerry Griffin and Brandon Pelkey to discuss released time for our high school students to attend Christian formation classes

Family Catechesis

*Currently looking at a new program that would put parents in charge of the religious education of their children. It is a program will involve the education of the entire family.

Holy Family School

*Fr. Joe has been in contact with several officials with regard to Holy Family School and our parish contribution. We send \$4,300 to Holy Family School per week. Fr. Joe will not be in favor of passing the next school budget unless there are modifications related to our parish contribution.

Frassati House

*Only two applications have been submitted. The deadline is next week.

4. Proposed Pastoral Plan

a. Discussion – a short discussion was held before the vote on the plan

b. Vote – 9 in favor of the plan, 0 opposed, 0 abstained

c. Submission to the Bishop – there will be a special meeting in April to finalize the plan before it goes to the Bishop

5. Next Meetings: Special Meeting - Monday, April 24th at 6:30 at Notre Dame Parish Center

Regular Meeting – Monday, May 22nd at 6:30 at Notre Dame Parish Center

6. Closing Prayer: Closing prayer was led by Fr. Joe.

Respectfully submitted,

Aimee LeRoy